

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Jonathan Waters Senior Traffic Engineer		Telephone number: 3787492
Subject²:	Local Centres Programme – Harehills Road Tree Planting		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p style="text-align: center;">The Chief Officer (Highways & Transportation) was requested to:</p> <p style="text-align: center;">Approve the detailed design and subsequent implementation of a project to introduce up to 12 tree pits within the central reservation on Harehills Road, Harehills and plant a tree species suitable for the location, as shown on the associated drawing 718-LCC-13-XX-DR-TM-01-02.</p> <p>Note the required expenditure of £150,000, comprising £140,000 works and £10,000 staff fees, to be funded from Regeneration’s Local Centres Programme, to be approved separately by the Chief Officer Asset Management & Regeneration.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) To support the viability and vitality of the local centre along Harehills Road, as well as providing local residents with a changed and improved aesthetic to promote wellbeing.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision
Affected wards:	Gipton & Harehills
Details of consultation undertaken⁴:	Executive Member –
	Ward Councillors – Ward Councillors have been involved in the development of this project and offered support in October 2022.
	Others – E.Services/WYCA and other local stakeholder were consulted in October 2022 with no adverse comments being received.
Implementation	Officer accountable, and proposed timescales for implementation Jonathan Waters – Senior Traffic Engineer Implementation within the 2023/24 financial year.
List of Forthcoming Key Decisions⁵	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in, the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett – Chief Officer Highways & Transportation		
	Signature	Date	
		3 rd April 2023	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.